# Padbury Parish Council

Telephone: 07961 827302 – Website address: www.padburyparishcouncil.com Email: parish.clerk@padburyparishcouncil.com

25th April 2025

Dear Councillors and Residents of Padbury,

I hereby give you notice that the Parish Council Meeting will be held at the Pavilion on Tuesday 1st May 2025at 7pm.

All Members of the Council have been summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out below. The public are also invited and are welcome to attend and before the Parish Council meeting there will be a period of public participation.

*Carol Swannell -* Parish Clerk

**AGENDA**

1. **Period of Public Participation**
2. **Apologies**

Members are asked to receive apologies.

1. **Declarations** of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 section 32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations.

1. **Asset Register 2024-25** Review and adopt Asset Register.
2. **Finance**
	1. Internal Audit 2024-25 – Members to note that the internal audit has been completed. The internal audit report has been circulated – members to review.
	2. The members are asked to review the Internal Audit report which has been completed and signed, page 3 of the Annual Governance and Accountability Return.
	3. Annual Governance Statement for 2024-25 – Members to review and approve and the chairman to sign the Annual Governance Statement 2023-24 (page 4).
	4. Accounting Statements for 2024-25 – Members to review and approve and the chairman to sign the Accounting Statements 2023-24 (page 5).
	5. Members are asked to review and approve the Bank Reconciliation, Explanation of Variances, Asset Register and list of payments over £100 for 2024-25.
	6. Members to approve the submission of the Annual Governance and Accountability Return and accompanying schedules to the External Auditors.
	7. Members to note the dates for the exercise of public rights are 3rd June to 14th July.
3. **Dates of next meetings - Members to note dates:**

13th May, 8th July, 9th September and 9th December